

# VACANCY AT WESSA

## Coastal Research and Monitoring Coordinator

### Brief Overview of the Position

The Wildlife and Environment Society of South Africa (WESSA) is seeking a motivated and detail-oriented Coastal Monitoring & Data Coordinator to support the WESSA Coastal Programme, based in Chintsa, Eastern Cape. This part-time role is central to the effective coordination, monitoring, and communication of activities across the Green Coast and Stop the Strangle initiatives. The successful candidate will manage the flow of data and information between programme partners, municipalities, NGOs, and coastal stakeholders, ensuring that monitoring systems are maintained, research outputs are documented, and programme impact is clearly reported. This is a meaningful opportunity to contribute to coastal conservation work at both a local and national level.

### Key Performance Areas Include:

- Coordinate and facilitate information flow between Green Coast partners, municipalities, and coastal stakeholders.
- Support collection, consolidation, and storage of monitoring data across Green Coast sites.
- Assist champions in monitoring environmental indicators such as beach condition, stewardship activities, and community engagement.
- Manage the collection and consolidation of Stop the Strangle monitoring data from sites along the coastline.
- Track and verify ghost gear and marine debris removal submissions from project partners.
- Develop simple monitoring dashboards and summaries to track programme progress.
- Document and profile monitoring and research activities within the WESSA Coastal Programme.
- Prepare case studies, programme updates, monitoring reports, and partner briefings.
- Maintain consistent documentation standards across all data submissions and partner inputs.
- Contribute to communications showcasing the science and monitoring behind WESSA's coastal conservation work.

### Qualifications:

- A relevant tertiary qualification in Environmental Science, Marine Science, Geography, Natural Resource Management, or a related field.
- A postgraduate qualification will be an advantage but is not essential.

### Experience:

- 1–3 years' experience in an environmental monitoring, data coordination, or programme support role.
- Experience working in the NGO, conservation, or natural resource management sector is advantageous.
- Demonstrated experience managing data from multiple sources and producing clear written reports or summaries.
- Familiarity with coastal or marine environments is beneficial.

### Skills:

- Strong organisational and coordination abilities
- Data management, capture, and reporting
- Clear written communication and documentation
- Attention to detail and structured record-keeping
- Ability to manage multiple information streams
- Collaborative with community partners and NGOs
- Comfortable liaising with government stakeholders
- Self-motivated and able to work independently
- Proficient in MS Office and online data tools

**Location: (Where will the individual be based):**

The individual will be based at Chintsa, Eastern Cape.

**NOTE:** WESSA is an equal opportunity employer. We encourage applications from individuals of all backgrounds and experiences. WESSA reserves the right not to make an appointment to the post as advertised.

**Please forward your application to:**

WESSA Human Resources, via email to: [applications@wessa.co.za](mailto:applications@wessa.co.za)

Please state **Coastal R&E Coordinator** in the subject line; and submit your covering letter, CV and any supporting documentation as a combined, single PDF file.

**Closing date of applications: 16h00 SAST, 27 March 2026**

**ENDS**